

Council Minutes

Monday, April 22, 2019 – 7 PM • Chambers

| Item | Presented By: | Action | Topic | Report |
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| Pledge of Allegiance & Roll Call | Mayor Greg Schwartzberg | | | Mayor Schwartzberg called the meeting to order at 7:15 PM EST. All present except Mrs. Dubose. Motion to excuse Mrs. Dubose by Mr. Boettcher Second by Mr. Densmore All voted in favor. |
| Set the Agenda & Adopt | Mayor Schwartzberg | Review & Motion | | Motion to approve the agenda by Mr. Marx Second by Ms. Chaney All voted in favor. |
| Persons Registered to Address Council | Resident/Visitor | None | None | |
| Minutes to be Approved | Andy Lanser | Review & Motion | Council – April 8, 2019 | https://www.golfmanoroh.gov/wp-content/minutes/2019/Council/GM_Council_040819.pdf Motion to approve the April 8, 2019, Council minutes by Ms. Chaney Second by Mr. Marx All voted in favor. |
| Departments/Committees | | | | |
| Mayor | Mayor Schwartzberg | Updates & Announcements | Report | <ul style="list-style-type: none"> Mayor Schwartzberg issued a “thank you” to the finance committee members, administration, and everyone who participated in tonight’s finance committee meeting. Mayor Schwartzberg will be away from the Village the week of April 29th. |
| Village Administrator | Ron Hirth | Report | Report | <ul style="list-style-type: none"> The Village has completed it’s first street sweeping process. Street sweeping occurred over four days and has successfully removed an abundance of debris from the streets and preventing it from entering the Village’s storm drain system. |

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| | | | | <ul style="list-style-type: none"> • A thorough review of the program is on-going. New strategies are being developed aimed at enhancing communication from the Village to residents regarding the purpose of the program and encouraging parking compliance among residents. • Assistant Administrator Lanser attended the Millcreek Valley Conservancy District monthly meeting. The meeting was informative, and administration has learned more about the District, it's plans, and its future goals. Mr. Lanser will continue to attend the District's monthly meetings and provide a report to Council. • Village Administration and the Village Engineering Firm attended a meeting with representatives from MSD. The purpose of the meeting was to discuss stormwater drainage issues occurring in the Village. • MSD recognizes that the sewer system installed in the Village is aging and was not developed to handle the capacity of rainfall the Village has been experiencing of late. MSD also recognizes that the expansion of the system is not a Village responsibility and would be cost-prohibitive. • MSD recommends that all "flooding" incidents be reported to them first through the SBU (Sewer Backup Response Program). This can be accomplished by phone or online. 90% of the backup calls they receive are not true sewer backup events but are directly related to stormwater runoff. • The following is a quick guide to determining a backup: <ul style="list-style-type: none"> ○ A basement or garage drain with liquid or matter coming up from the drain is a sewer backup. ○ A drain that does not accept water flowing into it is not a sewer backup. ○ A drain in a basement, stairwell or in front of a garage door that does not drain into the sewer system is a clogged drain that needs to be opened by the property owner. ○ Residents may need to consider installing better drainage systems around their property if intense rain events continue. This includes trenching around foundations and installing sump pumps. |
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| | | | | <ul style="list-style-type: none"> • In order to keep the Village's stormwater system healthy, the Village is responsible for the following: <ul style="list-style-type: none"> ○ Conduct sweeping of the curbs annually ○ Conduct street grate maintenance annually ○ Perform catch basin maintenance annually by quadrants identified by the administration based upon priority. ○ Communicate with residents the importance of keeping the curb and drains in front of their property clear of debris and leaves throughout the year. |
| Fiscal Officer | Andy Lanser | Report | Report | <ul style="list-style-type: none"> • Village administration and the Village Solicitor are preparing for the authorization of a 7-mil levy renewal for the November 5, 2019 General Election. • Renewal of this levy is of vital importance to Village operations and ensuring that services are delivered to the level demanded by residents. • Motion to authorize Mr. Donnelon to prepare the required documents to authorize certification of a 7 MIL tax levy renewal by the County Auditor by Mr. Boettcher. Second from Mr. Marx. All voted in favor. • The Village has received the first half of property tax revenue from Hamilton County. |
| Police | Chief Chris Campbell | Report | Report | <ul style="list-style-type: none"> • In March the Police Department received 458 calls for service, 31 of those resulted in incident reports, • The Police Department participated in a training with United Resource Connection. The subject of the training was translation and sign language services available to police department through the non-profit. • Department officers wrote 75 warnings for non-compliance with parking requirements during the Village's street sweeping efforts. • On April 16th a pair of dogs were killed by another dog while being walked by their owner. The Police Department and SCPA responded to the incident and took enforcement action including the issuance of citations. The owners of the offending dog have taken steps to ensure compliance with Village ordinances moving forward and have |

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| | | | | <p>expressed remorse and are hopeful for remediation. The owner's have been cited to Hamilton County Municipal court and the adjudication will remain outside of the Village.</p> <ul style="list-style-type: none"> ○ Public comment was permitted by Mayor Schwartzberg. ○ Laura Hay and Justin Chapman of 6401 Graceland Ave., owners of the dog that attacked, were permitted to speak at the Mayor's discretion. ○ Ms. Hay and Mr. Chapman expressed remorse for the incident and have pledged to fulfill any Village or County requirement or obligation required of them. They also expressed sorrow and remorse for the Curtis family, have reached out to them directly and intend to continue to do so. They hope to be able to rectify the situation. <ul style="list-style-type: none"> ● National Drug Take Back Day will be April 27th. The Administration Building will be open from 10:00 am to 2:00 pm to take back unwanted prescription drugs. |
| LMFR Fire District | Chief Jim Puthoff | Report | | <ul style="list-style-type: none"> ● The Fire Department performed 528 total runs, 420 of them were for EMS, and 108 were for fires. ● Station 47 conducted 320 of those runs. ● To date, there has been no progress with organizing and executing a meeting regarding fire and ems services with Elmwood Place. The current relationship between the District and Elmwood Place continues to be a challenge for the District. ● The District is actively pursuing stronger working relationships with the Norwood Fire Department and St. Bernard. The progress in this area has led to collaborations on training opportunities between the Departments. This relationship will be a vital long-term relationship for each. |
| Solicitor | Terry Donnellon, Solicitor | Legislation & Discussion | ORD. 2019 – 7: An Ordinance Establishing | <p>Mr. Donnellon was absent this evening. Mr. Hirth read the following legislation:</p> <p>ORD. 2019 – 7: Second Reading Motion to approve second reading by Mr. Marx</p> |

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| | | | <p>the Unclaimed Funds Account and the Building Hazard Abatement Fund, and the Public Safety Appreciation Fund</p> <p>Motion to accept golf manor's participation in RITA delinquency letter and subpoena program</p> | <p>Second by Ms. Boettcher Discussion: None Roll call vote: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Densmore Yes Mr. Kneipp: Yes Mr. Marx: Yes ORD. 2019 – 7 second reading passes.</p> <p>Motion to accept Golf Manor's participation in RITA's delinquency letter and subpoena program by Mr. Marx. Second by Mr. Boettcher. Discussion: In question was whether there was a cost associated to Village residents for participating in the subpoena program. The answer is that resident's will be issued a delinquency charge based upon Village ordinance. However, there is no other direct charge to residents for filing taxes through the program. Roll call vote: Mr. Boettcher: Yes Ms. Chaney: Yes Mr. Densmore: Yes Mr. Kneipp: Yes Mr. Marx: Yes Motion passes.</p> |
| Executive Committee | Stefan Densmore | Report | | <ul style="list-style-type: none"> Executive Committee did not meet this evening. |
| Education | Sharon Chaney | Report | | <ul style="list-style-type: none"> PRM LSDMC met April 10th and interviewed candidates and made a recommendation to Bill Myles. At the CPB Board meeting on April 15 the Board approved Amber Simpson who is Montessori educated and Montessori certified. She comes to PRM from Rothenberg. The Board approved 4-2 the Resolution Implementing Healthy High School Start Times. This is a resolution for high schools to begin later start times and begins the process that won't be completed for three years. The new Mercy High School will be ready for 2019-2020. Gamble Montessori HS is moving into this school. They project 576 kids will |

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| | | | | be enrolled. Mercy will be the most high-tech school of any CPS high school. |
| Fire District | Lou Marx | Report | | <ul style="list-style-type: none"> • Next LMFR District Long-Range Planning Committee meets Wednesday, May 15, 2019 - 5 PM at Fairfax. • LMFR Fire Board meets Wednesday, May 15, 2019 - 6 PM, also at Fairfax. • Developing a fire chief performance evaluation that will be in place shortly • The District is working on engaging a third-party firm to analyze and verify expenses and revenue and projection for the long-term financial viability of the district. • Also continuing to look at methods for identifying costs per run numbers. |
| Planning Commission | Matt Boettcher | Report | | Next Planning Commission will be held Monday, May 6 – 6:30 PM. |
| Recreation Commission | Steve Simiele | Report | | <ul style="list-style-type: none"> • Next Recreation Commission meeting Wednesday, May 15, 2019 @ 7 PM. • Next Event: Golf Manor Grand Prix Soapbox Derby Event - Saturday, May 18, 2019. Starts at 7:30 AM. |
| Finance Committee | Matt Boettcher | Report | | <ul style="list-style-type: none"> • Full minutes are available for review and download here: https://www.golfmanoroh.gov/wp-content/minutes/2019/FIN/GM_Council%20_042219_fin.pdf Highlights: • Village administration has completed several formal policies including an Accounts Payable Policy, as well as a LLETTF policy. • Salary pay practice review is ongoing. • The 2017 audit is nearly completed. Once completed there will be a debrief with the audit firm including the Mayor, Administrator, Solicitor, Fiscal Officer and Finance Chair. • A summary of that debrief will be reported to the Finance Committee and to Council. • It was reported that the Administration is carefully monitoring expenses and revenues. |
| Discussion | | | | |

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| Old Business | | | | |
| New Business | | | | |
| Announcements | | | | <ul style="list-style-type: none"> • There is a necessity to reconvene the Records Commission. The purpose of this would be to review and implement the Village records retention policy. A resident member needs to be appointed. • Representatives from “We Thrive” will attend the Concerned Citizens meeting on 4/23/19. • Police Department Chief Campbell will be out of town for training from 4/23 to 4/26. Officer Reed will be acting Chief while he is away. • The Police Department has also added a new Part-time Police Officer. |
| Adjourn | | | | <p>Motion to adjourn at 8:30 PM DST by Mr. Boettcher. Second by Mr. Marx. All members voted in favor.</p> |

Submitted by Andy Lanser, Fiscal Officer

Date: _____

Greg Schwartzberg, Mayor

Date: _____

Anna Gedeon, Asst. Clerk

Date: _____